**Kent Housing Group Excellence Awards 2024 - Nomination Form**

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| **Category** |  |
| **Person/project nominated** |  |
| Their email address |  |
| Their work address |  |
| **Your (nominator) name** |  |
| Your email address |  |
| Your phone number |  |

If you are shortlisted we may ask you to say a few words to introduce your nomination at the KHG Excellence Awards ceremony - we’ll let you know in advance.

Please provide up to two pieces of supporting evidence. These can be photos or a short video no more than three minutes long. Please send your evidence along with your entry clearly naming them with the category you are entering.

Entry Tips:

We’re looking for exceptional and truly outstanding people or projects for nomination within each of our categories. The categories list clearly sets out what we are looking for with regards to a nomination, so:

* Be clear and build the picture about the work of the person/project that you’re nominating.
* Provide evidence/measures of success/testimonials to support your nomination. Include any robust data you have to back up your entry alongside the ‘human element’.
* If you’re not sure if you meet the criteria for a category, or have missing information please do submit it anyway. The assessment panel will judge on the strength of the content you do submit.
* Don’t forget to include why this nomination matters – what sets it apart from other projects, or has someone gone the extra mile?
* Be concise, creative and get the message across clearly.
* Allow sufficient time to complete and then submit the nomination, to ensure you have all the right content and supporting evidence.

**Please email nominations to** [**helen.miller@ashford.gov.uk**](mailto:helen.miller@ashford.gov.uk)

**The closing date for nominations is 22 April 2024 at 12 noon.**

**Good luck!**

**KHG Excellence Awards Nomination Form**

**Please provide a summary/overview of the nomination you are making within the word limit of 250.**

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| **Summary/overview of your nomination: (max 250 words)** |

**Please answer the following questions, which will help support your nomination and the overall assessment process.**

**Q1. How has this project, person or organisation impacted on the client group or business to meet identified priorities? What evidence or testimonials do you have to demonstrate the impact? (max 250 words)**

**Q2. How has this project, person or organisation supported the wider goals of your organisation and why has the past year been particularly outstanding? (max 250 words)**

**Please remember to attach a photo of the person or project you are nominating and you’re welcome to provide a video of up to 3 minutes too.**

**Q3. What’s different as a result of this work? What are the key learning points and how have you ensured continuous improvement? (max 250 words)**

**Thank you for your nomination**