**Kent Homechoice Update – March 2023**

**This update focuses on the transition for Kent Homechoice from Locata to Huume**

Pre Assessment

Eligibility questions developed with Sue Lukes complete and signed off

Qualification questions still in development but draft version is available – VH doing further build work and testing will be required by all partners.

Online housing register form

Built but requires testing and sign off

Housing Options/Homeless forms and processes

Back office versions of forms have been built but require testing and sign off

The processes for presenting online homeless forms to applicants is yet to be agreed and developed. A meeting to start the discussions on this is to be held on 9th March 2023

Communications

A Campaign will be made public at the end of this week to make customers aware of the move to a new system and that the digital online application form will not be available during June 2023.

Single Sign On (logging into system via Microsoft Azure AD/Google/Okta)

This is now working for all Councils.

Work on setting up Housing Association partners will commence shortly.

Project Progress Meetings with Huume

These are happening at least fortnigthly

Project Review Meetings with Teams

VH has organised weekly project progress review meetings with those working on the configuration to monitor progress and discuss any challenges. The first one was held on 8th March and went well.

Project Review Meetings with Project Lead for Each Council

These have been set up to run fortnightly to monitor the progress of the system configuration for each Council.

Configuration Training Days

3 Training days were held during February and March where an hour of systems training was delivered by Huume showing officers how to add letters to the system, set up action definitions and set up dashboards and reports, the remainder of the day was an opportunity to set these up within the system and work with teams across other councils to look at a joined-up approach and to share ideas.

* Some Councils have been able to set up the majority of their action definitions, some letters and configure dashboards however, some Councils seem to be finding this challenging. We are putting in measures to identify where the gaps in knowledge are.

Risk Identification

If each Council does not configure their own system by the deadline dates leading up to go live, this presents a significant risk to the operational ability of each Council once we have gone live.