**Draft KHG Events Group Meeting Notes 6 September 2023, 10am Microsoft Teams Call**

**Present**: Becs Wilcox, Medway Council and KHG Events Group Chair; Brian Horton KHG Chair; Nicola Bowen, Choice Support; Robyn Jarrett, Kent County Council; Julia Gavriel, Thanet District Council; Hannah Rourke, Medway Council; Lauren Wilson, Golding Homes; Sharon Irvine, KHG.

**Apologies**; Helen Miller, KHG; Mark James, Ashford Borough Council; Toyah Bicker, Golding Homes.

| **Reference** | **Notes/Outcome** | **Who** | **Action/Decision** |
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| Updates from July 2023 | The notes from the meeting on July 14th were agreed. |  | Keep group updated |
| Awards 2023 | *Venue* – all is going well – JG has done the seating plan, which will be cabaret style; catering has been chosen – numbers to be confirmed; AV, including a clicker for RW to use during the presentation have been ordered.  *Sponsors* – there are four sponsors, some of whom have stands at the event.  *Awards update* –So far just under 70 attending including sponsors and events team. Shortlisted people have a deadline of 8th September to RSVP; there are still about four outstanding.  *Trophy provider* – Ordered trophies for delivery to Ashford borough council offices and HM and SI will go on Friday 8th to collect and check the trophies, certificates and the two new KHG banners.  *Planning for award ceremony on 26th September* – we have volunteers for meeting and greeting; need a volunteer to do a feedback form for attendees and to give the group feedback from that.  NB confirmed that the brochure looks good and is at a stage that it can be signed off. NB asked about meeting time and tasks for events group members. | BH  SI  SI  LW  SI | BH is representing Kent Housing and Development Group at awards; offered to assist RW on the day.  SI to confirm materials sponsors will bring for their stand areas.  SI to continue chasing RSVPs from shortlisted people/projects that have not yet replied to invitation.  Completed.  LW volunteered to do the feedback form; this will include a QR code.  SI to let events group know of tasks that need to be done on the day. |
| Planning Events | **Health and Housing – The Impact of Damp and Mould** **event -** 15 September. Speakers now include Nadhia Khan, Executive Director of Customer and Community, Rochdale Boroughwide Housing who will be speaking of the lessons learned (after the tragic death Awaab Ishak). Kent Public Health postponed their item while awaiting an update to government guidance. KHG could organise a webinar once the guidance has been published.  SI, RJ and HM to test breakout rooms feature on Teams on 13th September. | RJ, SI | Post about the event on social media; |
| Future events ideas | **Supported Accommodation**: need to ensure clarity on difference between Supported and Sheltered accommodation. Need awareness of the vulnerabilities of residents of sheltered accommodation, appropriate storage for mobility scooters,  **Roundtable on consumer standards:** include domestic violence, allocations, stock condition surveys, lettings, and share good practice. JG - invite [DAHA](https://www.dahalliance.org.uk/) and [SALUS](https://salusgroup.org.uk/) for an event. LW - invite Golding Homes as they can speak about their work. BH – consumer standards could be put on KHG exec agenda to get support on this.  **Training on LGBTQ+:** No response so far from EDI group.  **Professionalisation agenda:** RW – this includes empowering existing housing staff and new staff, helping retention and progress. BH –this is on the radar, with potential joint working between KHG and CIH on professional training, skills-based training, meeting future requirements. Once we learn more, this will be checked with KHG board and run back to KHG members. | All  JG, SI  SI | RW will participate in the webinar on fire safety in sheltered. SI to arrange a meeting with Louise Burford KFRS and RW.  After the KHG awards: SI to arrange for JG to speak to KHOG; JG and SI to organise event with support as required.  SI to chase request for EDI group’s thoughts on LGBTQ+ training.  Keep group updated |
| AOB | **Next meeting 6 October, 10 am – 11 am**  Dates of next meetings: 16 Nov, 14 Dec. |  |  |

**Key** - BW - Becs Wilcox; BH – Brian Horton; NB - Nicola Bowen; LW - Lauren Wilson; HR - Hannah Rourke; RJ - Robyn Jarrett; JG - Julia Gavriel; SI - Sharon Irvine