**Draft KHG EXB Meeting Notes 17 May 2023, Microsoft Teams Call**

DRAFT

**Present**: Brian Horton, interim chair and SELEP; Clare Maynard, KCC; Mike Gogarty, Kent Public Health; Jeff Sims, ABC communications service; John Littlemore, vice chair and Maidstone; Mark Breathwick, Medway; Shona Johnstone, Homes England; Mark James; Ashford Borough Council; Amy Cheswick, MHS; Helen Miller, KHG;

**Apologies:** Vic May, Homechoice chair and Gravesham; Sharon Williams, treasurer and Ashford; Christy Holden Childrens services commissioning, KCC; Charlotte Hudson, Swale; Stuart Ilsley, T&CH; Steph Goad, Golding Homes;

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| **Reference** | **Notes/Outcome** | **Who** | **Action/Decision** |
| **Update on K&M ICS** | Mike Gogarty from Kent Public Health shared his presentation on the K&M Interim Integrated Care [Strategy](https://www.kentandmedway.icb.nhs.uk/application/files/7516/7171/0827/Kent_and_Medway_Interim_Integrated_Care_Strategy_-_December_2022.pdf) which will be circulated. This allows for one approach, one strategy, to be shared and will also be the public health strategy for Kent. The Government required the initial Integrated Care strategy to be published by December 2022. That was an interim version and they are now consulting on it. There is a strong focus on the wider determinants of health.  He ran through the 6 shared outcomes and how they link to housing, particularly outcome 2.  He highlighted the Together We Can pledge and the invitation for partners to sign up.  They want to work with local partners to work with districts to create district level work plans.  He would welcome feedback from the KHG on the strategy, and gaps or changes needed.  Brian highlighted the Housing Health and Social Care sub group and the possibility of Kent Public Health Housing the KHG project officer role.  John highlighted that Community Larders showed that people are more concerned about putting food on the table than overweight /obesity. This raises whether this can and should be done at scale across Kent, adapted to reflect local needs.  Clare asked whether there is a common collective thread that we can deliver on whilst respecting local differences.  Brian, John, Helen and Sharon Irvine met with Cedi Frederick and he is keen to make and maintain the links between housing and K&M ICP.  For Medway the links with Kent Public Health are with Medway public health and not so much with social care.  Mike asked that KHG Board members send their thoughts in on the three questions on slide 6;   1. Does the strategy reflect our systems and your organisations high level priorities? 2. Is there anything fundamentally missing that you would want to see in future iterations of our strategy? 3. What do you feel we, the ICS should do to mature and develop our strategy in 2023/24 and what commitment could you make as system leaders to embed our strategy ambitions across the integrated care system?   Are there any other comments you have on the overall strategy? ([kmicb.engage@nhs.net](mailto:kmicb.engage@nhs.net) can be emailed with feedback at any time) | HM  All | Circulate Mike’s presentation  Respond to the email from HM posing these 3 questions |
| **Homes England Update** | Shona Johnstone from Homes England explained that the Homes England Strategic [plan](https://www.gov.uk/government/publications/homes-england-strategic-plan-2023-to-2028) 2023-2028 has been agreed. The themes are; vibrant and successful places; Homes people need; a housing and regeneration sector that works for everyone; high quality homes in well-designed places; Sustainable homes and places and Corporate health. They can now look at schemes that are pure regeneration with no housing but they are still very keen to develop houses at scale.  They expect new funding announcements to cover brownfield and infrastructure soon.  We need to talk around Kent’s ambitions going forward and these could have changes due to local elections. She has had initial discussions with the Leader of KCC on the synergies on this. The strategy should allow progress to be made. | HM | Arrange a presentation on this for main KHG and next Board meeting |
| **Introduction for new members** | Stuart and Christy were unable to attend today. Brian welcomed them to the Board. Amy Cheswick, from MHS, was welcomed as a new Board member. |  |  |
| **Matters arising** | VM Send notes to the relevant heads of service to highlight the actions that must be done for being ready for Huume and timescales. CC Brian Horton. Not sure that BH was copied in. Mark is not aware of any issues at Medway and John is happy that all is OK at Maidstone. Different LAs are in different places with this.  Events group to plan event on dampness and mould. This is scheduled for 15th Sept.  AS email HM Leicestershire Leaving care protocol for circulation. Circulated.  TC and MBh identify issues from KHOG around housing pressures and TA. BH advise on how to package these messages for Kent Chiefs/Leaders  Draft ToR for new retrofit group – done  MJ finalise RACE SLAs – done  HM get POs from all those paying for RACE and get invoices raised – done  SW liaise with ABC HR on RACE staff – Covered in RACE item  MJ keep personnel informed on RACE - Covered in RACE item | HM | Ask Vicky Hodson and Vic May to let us know if there any issues. |
| **Update of rural homes service. RACE.** | Brian thanked Mark James, Alison Thompson and Liz Crockford for saving the valuable rural housing enabler service that could have ended with ACRK. This has been providing an independent expert voice for providing housing in rural areas.  Mark James explained that essentially all is now in place. The two employees – Tessa 1FTE, and Kirsty 0.6 FTE, are starting on 1st June. Mark is showing them the ropes and getting their IT equipment, name badges, parking permits etc. sorted. They have their job offers and it will be a 23-month contract starting 1st June 2023 and running to 30th April 2025. We don’t currently know what will happen from May 2025.  We will need to fund the software for Tessa and Mark will need to check with Tessa what she requires.  Thank you to everyone who has supported Liz, Alison and Mark in their endeavours and those who are funding these posts. | Jeff | Work with Mark to ensure there is a press release on how we’ve come together to protect this service. |
| **K&M Housing Strategy** | Brian explained that we have an implementation group. Sharon Irvine is bringing the implementation plan and work by the sub groups together. This should be brought forward in a form that can be shared with other Board and show the value of the work done. |  |  |
| **KHG Budget** | Sharon Williams sends her apologies and has given permission for Helen to give a short update on the budget papers that have been circulated if that is acceptable to the Board.  The budget paper for year end 2022-23 showed all fees were paid; the level of bank interest was higher than expected, the sponsorship fully covered the Awards; the COMF project brought in £11,786 in project management fees; that we’ve only paid for the first 6 months of hosting the HHSC project officer role and so more may need to be paid as she was in post from Oct-mid Dec too; the £2000 fees for Helen’s ILM course were taken from this budget and had a surplus of £49,630.  For this year so far we have almost all the POs for this year’s fees. One affiliate member has indicated they will leave and a new member has joined. We are investigating options for the HHSC project officer role to be hosted by Kent Public Health and this could be advertised by July 2023 so spend in this area will be lower due to the vacancy. We will run the awards ceremony in person and currently the sponsorship does not quite cover the costs and the treasurer has indicated we should continue as planned. . We have a new tab on the budget sheet for RACE. COMF has finished so we do not have a tab for that anymore.  Brian said the budget sounds good. The organisation that is likely to leave has less connection to KHG with the Kent Homeless Connects contract ending.  Sharon Williams and Brian have met with Kent Savers Credit Union. We save £15,000 with them, originally to help the organisation start. They hope that we could commit to keeping those funds with them to give them greater stability. Brian will receive a letter from them and send it round to take the Boards views on this to inform the decision. They hope the credit union will provide training to frontline housing services.  Amy highlighted that MHS has also liaised with Kent Savers to seek training for staff; on how to create future financial resilience in customers and also supporting the credit union to provide lower interest loans to their customers. Perhaps this could be a pilot and then rolled out over Kent.  Helen raised the need for having people on the Board now as signatories for Kent Savers. Suggestion that John Littlemore could be a signatory | BH  HM | Share letter from Kent Savers with Board to seek views on committing the £15k for 5 years  Send John forms to become signatory for account |
| **Housing session for Kent Leaders** | Brian explained that before the local elections it was suggested that there could be a housing session for Kent Leaders with our partners in Kent Chief Planning Officers group and Kent Housing and Developers Group. It is likely this will be in July, not June. We are drafting a presentation on this. Richard Fitzgerald will refresh the dashboard to support this. |  |  |
| **Regular Updates** | **Commissioning Update – Clare Maynard** (short paper circulated with agenda) also please note that KCC Commissioning is currently going through a significant restructure over the next few months.  **SELEP – Brian Horton**  The LEPs may not be funded going forward and the Government suggests bring the LEP function into county levels. There is a consultation on this now. There are discussions with the developer groups who work at a three county level and the benefits of doing that at wider than county level, including their representations to DLUHC.  **Medway Council – Mark Breathwick.**  There has been a change in management and administration in housing at Medway. There will be a Member for housing and property services, so a smaller portfolio. Their Supported Housing Improvement Pilot Programme has begun with the aims to improve standards of monitoring standards of accommodation and support. They are running MEAM (Making Every Adult Matter) for vulnerable adults to help them access services more easily.  **Final COMF Report - Helen Miller** (this short paper was circulated with the agenda)  Brian highlighted the finance that project managing this project brought into KHG  **Marketing – Jeff Sims** (this short paper was circulated with the agenda)  **Home Choice – Vicky May** (this short paper was circulated with the agenda)  **Events Group – Becs Wilcox** (this short paper was circulated with the agenda) |  |  |
| **AOB** | Please encourage your teams to nominate for the KHG Excellence Awards. The categories and nomination form are online here [Kent Housing Group Excellence Award 2023 - Kent Housing Group](https://www.kenthousinggroup.org.uk/kent-housing-group-excellence-award-2023/) and nominations have been extended to 30th May.  Dates of 2023 KHG Board meetings; 12th Jul 1.30-2.45, 11th Oct 9.30-11.30, 29th Nov 1.30-2.45. |  |  |