**Present**: Sharon Williams, Chair & Ashford BC; Tracy Allison, Vice Chair & WKHA; Christy Holden, KCC; Jane Lang, TWBC; Tamara Robertson, MHS; Brian Horton, SELEP; Melanie Anthony, KCC; Mark Breathwick, Medway Council; Maria Jacobs, Moat; Helen Miller, KHG;

**Apologies:** Simon Thomas, KHDG; Tim Woolmer, KCC; Kerry Newbury, Optivo;

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| **Reference** | Notes/Outcome | When | Who | Action/Decision |
| **Matters Arising KHG full meeting and July and June EXB** | MA KCC will offer workshop for KHG on Domestic Abuse and avoid giving too many individual presentations to one organisation.  No volunteers to be chair of events group received.  Maria Jacobs was welcomed to her first EXB meeting.  L&G Registered Provider are being asked whether they wish to use Homechoice. TA will ask if they would like to join KHG as paying members  **KHG Full 6th October**  Agenda to focus on White Paper. TA has contacted Fiona McGregor, the CEx of the Regulator ask whether can attend. The Consultancy arm of CIPFA will provide a speaker.  Social Housing Decarbonisation Fund. This opens for applications autumn 2021 and will offer registered providers of social housing, including private and local authority providers funds to improve the energy efficiency of their less energy efficient stock. The first wave will only be via Local Authority bids.  BH explained that he is reviewing the Kent Energy Efficiency Partnership and Kent and Medway Sustainable Energy Partnership groups with Lucy Breeze of KCC to identify repetition and gaps. He is identifying the role for Kent Asset Management group. Group to meet and report back to October meeting. |  | MA  HM  TA  BH | KHG event to be run.  HM to seek volunteer for role  TA to invite L&G to join KHG.  BH, LB, SW, TA and HM to meet to ensure the right cohorts consider the right issues. |
| **KHG Budget** | The papers were circulated before the meeting.  SW to contact Marie Royle and Charlotte Hudson to seek KHG payment.  £5050 remains in reserves waiting a decision on how to allocate.  KHG is solely responsible for the website so request from SW that all monitor to ensure it remains relevant.  The Kent Public Health fund is agreed for this year. A multi-year commitment would enable better planning. |  | SW  MA | Contact organisations that have not arranged payment to KHG yet  Raise long term funding with Allison Duggal. |
| **The Challenges for our Disabled Children** | Christy Holden gave a presentation which will be emailed to EXB but not placed on the website as the persons referred to could be identifiable. The main points were;   * It is difficult to arrange short breaks for families when the family homes that would be used lack appropriate adaptations. * When a foster family is willing to foster children with disabilities a delay in ensuring suitable adaptions are completed can be challenging. * DFGs are provided based on the needs of the individual and are not generally offered until the person is in residence, however a children with disabilities that require home adaptations cannot be placed for longer or short care until the adaptations are carried out. * There can be situations where children may be placed in children’s homes, not foster care, due to a lack of adaptations to the willing foster parent’s home. * Foster care can be for many years. The young adult may wish to remain under Staying Put service.   The group recommended that early engagement with the local authority would be useful to explain the situation and gauge the waiting time.  The group was keen to both find a wider, long term ways of supporting the issue and also to meet the needs of those mentioned in the case study.  A demonstration home could show what is possible in generic adaptations.  Housing Associations do spend funds adapting homes but when the tenant leaves if a households with similar adaptation needs is not available the adaptations may be removed and the home used for general needs housing to avoid long void periods.  MB suggested that we ensure any work is informed by tenants group views.  SW identified we will ultimately need a wider piece of work of housing needs, including households with a person with a disability and larger families. |  | SW  CH  MJ  MB  MB | Ensure ways to support children with disabilities are discussed at KPSHG  Provide data on the numbers of disabled children affected to support a discussion, the location of the willing foster carers and their tenure.  Seek information from Habinteg  Introduce CH to Medway’s DFG contact.  To lead scoping meeting with VH, JL, JW chair of KPSHG and GP chair of KTMSG on how to use Choice Based Lettings to identify void homes with adaptations and better ways to use the Better Care funds to help children with disabilities needing home adaptation. |
| **COMF Discussion** | SW explained that HM will be meeting with KCC on 19th July to learn what KCC requires in the returns. Districts will collate their data and send top level data to be collated by HM and sent to KCC. Ashford BC will distribute the funds to LAs. The allocation has been broken down to district level so can be allocated with some held back and any not spent to be reallocated. Will be important to ensure the money is spent in timely manner Need a top level report to EXB from HM each meeting. KHOG will also oversee how money is used. The LA will make the decisions on how they spend the money. Need to record outcomes and impacts. |  | **HM** | **Identify KCC reporting requirements from KCC. Discuss with Chair of KHOG.** |
| **Group updates** | Homechoice JL VH has circulated a report on housing need to Homechoice Board.  Events  Recently held events include the last of the Half Day Hoarding Awareness Training and the Asset Management Session, which was well attended with a good number of colleagues keen to be part of a new sub group of KHG (HM to liaise and set up first meeting of sub group). Events moving forward – Extra Care Housing event in September, some initial details shared but more to follow, Strategic Partnership Event with Homes England and RP’s set up for October, again date shared but more details to follow.  All members encouraged to share thoughts about future events/training with HM to include as part of the KHG Events Group. Chair of KHG Events Kerry Newbury has a new role in Optivo so stepping down as Events Chair, we need a new willing volunteer. The group meets around once a month to every 6 weeks, more about facilitating the conversation and agreeing the event timeframe etc., supported by other members of the group and the Partnership Manager. |  | **HM**  **ALL**  **ALL** | **Details of forth coming events to be shared in due course.**  **If you would like to have your organisation represented on the KHG Asset Group contact HM**  **If you would be interested in Chairing the KHG Events Group please contact HM** |
| **AOB** | The group thanked Jane Lang for her hard work and wished her well in her new role. |  |  |  |