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| **Action/Theme** | **Lead** | **Partners** | **Deadline** | **Update** |
| **Strategic/Housekeeping** |  |  |  |  |
| Refresh Kent and Medway Housing Strategy (KMHS) | SR/JE/RS | KDG, KPOG, KCC (GIF) | May 2019 | Feedback due on action plans 18th February.Kent CEX suggested final launch/endorsement May 2019 onwards (avoiding Brexit and Elections) |
| Kent and Medway Growth, Infrastructure and Housing Deal proposal | SR/RS/BH | Tracy Kerly, Sarah Platts, David Godfrey, MHCLG | TBA | Discussions and meetings continuing, meetings planned through to May 2019. Looking at a Kent Deal with EK focus initially |
| Agree key action points of delivery for Kent PH, including resource requirements to meet objectives | SR/JE/BH/ASC/RS | KHG EXB | March 2019 | Outcome from scoping meeting on the 16th January to be shared to update this plan |
| Agree KHG representation on countywide groups and the mechanism for reporting back to the wider membership | RS | KHG EXB | On going | Need to continue to review the attendance and membership opportunities for the group |
| Consultation responses – Agree mechanism for responding | RS | KHG EXB/Full Membership | On going | To agree when responses to consultations to be made |
| Develop bi-annual KHG performance dashboard | RS/BH |  | On going | Meeting with Richard Fitzgerald re new dashboard, agreed to review and co-design with KCC BIU once KMHS finalised, KCC could produce on behalf of KHG for an agree cost. |
| Undertake review of KHG sub-groups | SR/JE/RS | KHG EXB/Full Membership | April 2018 / On going | Review need/focus for sub groups and admin arrangements/ToR going forward |
| **Income** | **Lead** | **Partners** | **Deadline** | **Update** |
| KHG Membership – Continued development of partnerships and income stream | RS | All KHG members should be marketing value of KHG to partners | On going | Constant review of membership opportunities to ensure income maximised |
| Develop and deliver annual Events and Workshops programme | EM | KHG Events Group / KHG EXB & Full membership | On going | Events group meeting bi monthly and working on development of the workshops programme |
| Income resourcing | RS/SW | KHG EXB | On going | Budget paper to be produced to support budget sheet for each EXB meeting |
| **Projects** | **Lead** | **Partners** | **Deadline** | **Update** |
| Housing, Health and Social Care (DFG) project – Complete Stage 1 report | SR/RS | Private Sector Housing Teams, Health/NHS and Social Care  | On going | KPSHG discussed in Dec 2018, to talk through potential of project at Localised JMG’s. KPSHG invited to attend Rise4Disability event in June 2019 at Detling to promote this area of service with professionals/public |
| Complete Mental Health Scoping Paper | SW/DW |  | May 2019 | To be picked up as part of the KMHS Action Plans |
| **Protocol Review** | **Lead** | **Partners** | **Deadline** | **Update** |
| Intentionally Homelessness Protocol | KHOG | KCC/EARLY HELP/Front Door/Local Authorities | ASAP | Meeting with KCC Front Door service to establish process and access to Early Help and SCS for benefit of the protocol to reflect HRA and D2R |
| Pre Eviction Protocol | NMSG/KHOG | LA’s/HA’s | March 2019 | Review in hand, have confirmation about GDPR elements |
| Reconnection Policy  | KHOG | LA’s/HA’s/KCC | March 2019 | Agreed requires update, MHCLG have shared good practice examples, LA’s feeding back on how to update to reflect HRA  |
| Care Leavers Protocol | KHOG | LA’s/HA’s/KCC |  | with KHOG for review |
| Joint Protocol for 16/17 Year Olds | KHOG | LA’s/KCC |  | With KHOG for review |
| **Communications** |  |  |  |  |
| Develop annual Communications action plan based on KMHS priorities, develop KHG brand awareness and link to Events sub-group | SS | KHG EXB / Events Group | On going | Feedback from members survey remains outstanding, to consider at next KHG Events group meeting in February 2019 |
| Promote the KMHS priorities | SS |  | On going |  |
| Develop opportunities around the use of the website | RS/SS | KHG EXB / Events | On going | To consider working with branding expert to raise profile of the group |