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| **Action/Theme** | **Lead** | **Partners** | **Deadline** | **Update** |
| **Strategic/Housekeeping** |  |  |  |  |
| Refresh Kent and Medway Housing Strategy (KMHS) | SR/JE/RS | KDG, KPOG, KCC (GIF) | Dec 2018  Appointment by July/ August  On going | Meeting with Consultant taken place.  Update text once met with Altair |
| Kent and Medway Growth, Infrastructure and Housing Deal proposal | SR/RS/BH | Tracy Kerly, Sarah Platts, David Godfrey, MHCLG | TBA | Housing Summit took place on 5th June. CEX to meet with MHCLG late July. Next steps are to formalise deal content an offer around housing numbers, info to be shared as available |
| Agree key action points of delivery for Kent PH, including resource requirements to meet objectives | SR/JE/BH/ASC/RS | KHG EXB | Oct 2018 | KPH paid annual subscription for 18/19. Meeting with KHG & Medway PH taken place to establish key outcomes. |
| Update KHG and EXB ToR to reflect new membership (JPPB members) | SR/RS | KHG EXB | Oct 2018 | To be agreed shared and finalised once agreement with KPH about role and new members transferred over from JPPB (CRC/KF&RS etc) |
| Agree KHG representation on countywide groups and the mechanism for reporting back to the wider membership | RS | KHG EXB | On going | Need to continue to review the attendance and membership opportunities for the group |
| Consultation responses – Agree mechanism for responding | RS | KHG EXB/Full Membership | On going | Which ones are important? Only respond to those linked to KMHS? |
| Develop bi-annual KHG performance dashboard | RS/BH |  | On going | Meeting with Richard Fitzgerald re new dashboard, agreed to review and co-design with KCC BIU once KMHS finalised, KCC could produce on behalf of KHG for an agree cost. |
| Undertake review of KHG sub-groups | SR/JE/RS | KHG EXB/Full Membership | April 2018 / On going | Review need/focus for sub groups and admin arrangements/ToR going forward |
| **Completed Action** | **Lead** | **Partners** | **Completion Date** | **Notes** |
| Refresh Kent and Medway Housing Strategy (KMHS) | SR/JE/RS | KDG, KPOG, KCC (GIF) | March 18 | Presentation to Leaders and CEX about refresh of Strategy |
| Develop bi-annual KHG performance dashboard | RS |  | Marc 2018 | First 2018 version shared with Leaders/CEX in March 2018, well received |
| **Income** | **Lead** | **Partners** | **Deadline** | **Update** |
| KHG Membership – Continued development of partnerships and income stream | RS | All KHG members should be marketing value of KHG to partners | On going | Need to ensure HA Development Heads are on board / Agree the membership paper to share |
| Develop and deliver annual Events and Workshops programme | EM | KHG Events Group / KHG EXB & Full membership | On going | Events group meeting bi monthly and working on development of the workshops programme |
| Income resourcing | RS/SW | KHG EXB | On going | Budget paper to be produced to support budget sheet for each EXB meeting |
| **Projects** | **Lead** | **Partners** | **Deadline** | **Update** |
| Housing, Health and Social Care (DFG) project – Complete Stage 1 report | SR/RS | JPPB | 31 Oct 2018 | Proposal paper shared with TK, MH and AT (Champions). Agreed by champions to take to EK CEX with proposal to establish an EK Integrated Housing, Health and Care Board, with this project as the first project. TK and MH to meet ahead of next EK CEX meeting and confirm with RS timings. Group to consider resourcing for this work if agreed by EK CEX. |
| Complete Mental Health Scoping Paper | SW/DW |  | March 2019 | To be picked up through KMHS Workshop/actions |
| **Completed Action** | **Lead** | **Partners** | **Deadline** | **Notes** |
| Kent Accommodation Strategy updates | RS | CH | 15 Mar | All updates from KHG and KPOG now shared with CH. |
| **Communications** |  |  |  |  |
| Develop annual Communications action plan based on KMHS priorities, develop KHG brand awareness and link to Events sub-group | SS | KHG EXB / Events Group | 30 Jun 2018 | Draft Communications Plan shared for May EXB |
| Promote the KMHS priorities | SS |  | On going |  |
| Develop opportunities around the use of the website | RS/SS | KHG EXB / Events | On going | To work with provide around members area, discussion area, GDPR compliance and editing of content and links to Social Media accounts for KHG |