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| **Action/Theme** | **Lead** | **Partners** | **Deadline** | **Update** |
| **Strategic/Housekeeping** |  |  |  |  |
| Refresh Kent and Medway Housing Strategy (KMHS) | SR/JE/RS | KDG, KPOG, KCC (GIF) | March 2019 | Workshops on 9th and 13th November, feedback from these to be shared when available |
| Kent and Medway Growth, Infrastructure and Housing Deal proposal | SR/RS/BH | Tracy Kerly, Sarah Platts, David Godfrey, MHCLG | TBA | Discussions with MHCLG continue, next housing deal meeting is late November 2018 |
| Agree key action points of delivery for Kent PH, including resource requirements to meet objectives | SR/JE/BH/ASC/RS | KHG EXB | By end Nov 18 | Draft Work Plan shared ahead of KHG EXB for comments, to be agreed at KHG EXB Nov 18 |
| Update KHG and EXB ToR to reflect new membership (JPPB members) | SR/RS | KHG EXB | Oct 2018 | To be signed off at KHG EXB November  |
| Agree KHG representation on countywide groups and the mechanism for reporting back to the wider membership | RS | KHG EXB | On going | Need to continue to review the attendance and membership opportunities for the group |
| Consultation responses – Agree mechanism for responding | RS | KHG EXB/Full Membership | On going | To agree when responses to consultations to be made |
| Develop bi-annual KHG performance dashboard | RS/BH |  | On going | Meeting with Richard Fitzgerald re new dashboard, agreed to review and co-design with KCC BIU once KMHS finalised, KCC could produce on behalf of KHG for an agree cost. |
| Undertake review of KHG sub-groups | SR/JE/RS | KHG EXB/Full Membership | April 2018 / On going | Review need/focus for sub groups and admin arrangements/ToR going forward |
| **Income** | **Lead** | **Partners** | **Deadline** | **Update** |
| KHG Membership – Continued development of partnerships and income stream | RS | All KHG members should be marketing value of KHG to partners | On going | Constant review of membership opportunities to ensure income maximised |
| Develop and deliver annual Events and Workshops programme | EM | KHG Events Group / KHG EXB & Full membership | On going | Events group meeting bi monthly and working on development of the workshops programme |
| Income resourcing | RS/SW | KHG EXB | On going | Budget paper to be produced to support budget sheet for each EXB meeting |
| **Projects** | **Lead** | **Partners** | **Deadline** | **Update** |
| Housing, Health and Social Care (DFG) project – Complete Stage 1 report | SR/RS | JPPB | 31 Oct 2018 | RS has chased TK/MH, KPSHG to put on Dec agenda for consideration of how to take forward with additional BCF announced  |
| Complete Mental Health Scoping Paper | SW/DW |  | March 2019 | This is on the agenda for the H&WB KMHS Workshop 13.11 |
| **Protocol Review** | **Lead** | **Partners** | **Deadline** | **Update** |
| Intentionally Homelessness Protocol | KHOG | KCC/EARLY HELP |  | Workshop arranged for 28/11 to review protocol  |
| Pre Eviction Protocol | NMSG/KHOG | LA’s/HA’s |  | Review protocol to reflect new HRA, Duty and Voluntary Duty to Refer legislation |
| Reconnection Policy  | KHG? | LA’s/HA’s/KCC |  | Policy requires updating |
| Care Leavers Protocol | KHOG | LA’s/HA’s/KCC |  | Review protocol to reflect new HRA legislation |
| Joint Protocol for 16/17 Year Olds | KHOG | LA’s/KCC |  | Review Protocol to reflect new HRA legislation |
| **Communications** |  |  |  |  |
| Develop annual Communications action plan based on KMHS priorities, develop KHG brand awareness and link to Events sub-group | SS | KHG EXB / Events Group | 30 Jun 2018 | Communication plan shared in May 2018 |
| Promote the KMHS priorities | SS |  | On going |  |
| Develop opportunities around the use of the website | RS/SS | KHG EXB / Events | On going | To consider working with branding expert to raise profile of the group |