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| **Action/Theme** | **Lead** | **Partners** | **Deadline** | **Update** |
| **Strategic/Housekeeping** |  |  |  |  |
| Refresh Kent and Medway Housing Strategy (KMHS) | SR/JE/RS | KDG, KPOG, KCC (GIF) | 31/8/18  May 2018  May 2018 | 2nd Draft of Working Draft ready April 2018 – under review by BH and RS  Sub Groups working on feedback of priorities – RS reviewing |
| Kent and Medway Growth, Infrastructure and Housing Deal proposal | SR/RS/BH | Tracy Kerly, Sarah Platts, David Godfrey, MHCLG | TBA | Housing Summit now arranged for June 5th with facilitation from Natalie Elphicke to work on placed based deal for K&M, linked to KMHS |
| Agree KHG representation on countywide groups and the mechanism for reporting back to the wider membership | RS | KHG EXB | On going | Need to review the attendance and membership opportunities for the group |
| Consultation responses – Agree mechanism for responding | RS | KHG EXB/Full Membership | On going | Which ones are important? Only respond to those linked to KMHS? |
| Develop bi-annual KHG performance dashboard | RS/BH |  | On going | RS to produce second version for Autumn 2018 first 2018 version to share back with Leaders/CEX |
| Undertake review of KHG sub-groups | SR/JE/RS | KHG EXB/Full Membership | April 2018 | Review need/focus for sub groups and admin arrangements/ToR going forward |
| **Completed Action** | **Lead** | **Partners** | **Completion Date** | **Notes** |
| Update and approval of KHG EXB Terms of Reference | RS |  | Nov 2017 | Approved at November KHG EXB  Eileen (Events) now invited to attend EXB meetings going forward |
| Refresh Kent and Medway Housing Strategy (KMHS) | SR/JE/RS | KDG, KPOG, KCC (GIF) | March 18 | Presentation to Leaders and CEX about refresh of Strategy |
| Develop bi-annual KHG performance dashboard | RS |  | Marc 2018 | First 2018 version shared with Leaders/CEX in March 2018, well received |
| **Income** | **Lead** | **Partners** | **Deadline** | **Update** |
| KHG Membership – Continued development of partnerships and income stream | RS | All KHG members should be marketing value of KHG to partners | On going | Need to ensure HA Development Heads are on board / Agree the membership paper to share |
| Develop and deliver annual Events and Workshops programme | EM | KHG Events Group / KHG EXB & Full membership | On going | Events group meeting bi monthly and working on development of the workshops programme |
| Income resourcing | RS/SW | KHG EXB | On going |  |
| **Projects** | **Lead** | **Partners** | **Deadline** | **Update** |
| Housing, Health and Social Care (DFG) project – Complete Stage 1 report | SR/RS | JPPB | 31 Oct 2018 | Work with East Kent PSH teams (EK JMG), KCC, Family Mosaic.   * How are services delivered now in East Kent * What funding is in place * What’s the potential to do more/build resilience   First meeting of new group o 11th May |
| Kent Accommodation Strategy updates | RS | CH | 15 Mar | RS provided Housing Updates from KHG, KPOG still to provide Planning Updates |
| Complete Mental Health Scoping Paper | SW/DW |  | July 18 | Needs further work with HSEG, who meet again in July 2018 |
| **Communications** |  |  |  |  |
| Develop annual Communications action plan based on KMHS priorities, develop KHG brand awareness and link to Events sub-group | SS | KHG EXB / Events Group | 30 Jun 2018 | Draft Communications Plan shared for May EXB |
| Promote the KMHS priorities | SS |  | On going |  |
| Develop opportunities around the use of the website | RS/SS | KHG EXB / Events | On going | To work with provide around members area, discussion area, GDPR compliance and editing of content and links to Social Media accounts for KHG |