**Events Planning Meeting**

**Teleconference**

**(Seminar title: Housing and Health Accelerated and Integrated)**

**20 April 2017**

**Present:** Eileen Martin, (EP Sub Group Chair) AmicusHorizon; Deborah White, WKHA; Diane Beeching, Golding Homes; Satnam Kaur, T&M BC; Lesley Clay, Kent JPPB; Jill Pells, KHG

**Apologies:** Brian Horton, Horton Strategic; Sarah Robson, Shepway DC; Bob Porter, Thanet DC; Amber Christou, Swale BC

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| **Reference** | **Notes** | **Timescale** | **Lead person** | **Action/Decision** |
| **Action Log for the Meeting held on 14 March 2017** | Action Log for the meeting held on 14 March 2017 were agreed with matters arising being addressed during the course of the meeting. | N/A | N/A | Actions agreed. |
| **Seminar Date** | Discussion on feasibility of sticking with July date or moving to later in the year due to Election and other issues. | Before next meeting | JP | Agreed to go ahead with July but review before next meeting (do a big push for delegates)  Speak to KEC regarding possibility of moving the date – **done** |
| **KHG Seminar 2017 – Speaker Update** | JP emailed David Buck regarding entry in programme but has not received a response.  Letter sent to Lord Kerslake – no response as yet. | ASAP | EM | EM to speak to BH regarding speakers |
| **Booking Arrangements** | RS investigated bookings via Eventbrite but there would be a charge for doing this. |  |  | Decision made prior to the meeting (by RS and JP) to continue with bookings as in previous years. |
| **Delegate and Market Place Bookings Update** | To date we have 33 delegates (including exhibitors) only 13 of which are for paid member places. We have not had any non member places booked so far. We have two stands booked at £550 plus VAT.  JP has contacted previous exhibitors and also offered free market places to “friends of KHG”, RBLI, National Housing Advice Service (Shelter), Dementia Friendly Kent, SE Consortium and Kent Fire and Rescue Service.  So far only SE Consortium and NHAS have accepted.  SE Consortium has offered to promote to their members and via their newsletter.  Building Connexions has also offered to send information to colleagues about the Seminar and has agreed for someone to attend their next event on Friday 28 April at the Millers Arms in Canterbury (both RS and JP are unable to attend). |  | JP | Offer free place to Age UK, charities working with MH (eg Mind). JP to look at other groups that might be useful |
| **Workshops** | **Workshop 1** **Sustainability Transformation Plans -Housing and Health Working Together** Delayed transfer of care pilots?  Suggested asking Discharge Manager – Dawn Hallam(?) to lead jointly with Family Mosaic/Sue Baldwin  **Workshop 2 Broken Housing Market**  **Workshop 3 Homeless Reduction Bill Influence – Solutions**? JP contacted Jane S and Marie G SK contacted Andy Gale.  **Workshop 4 Health and Accommodation Needs** AC progressing.  Other possible workshops:  Under 35s Sheffield Hallam Research.  Assisted living and extra care – how will this work? |  | SK/LC  AC  EM/JP | SK seeing DH next week and LC offered to approach SB  Confirmed NT to provide detail, etc.  AC to put some detail on this.  EM/JP to progress |
| **Sponsorship** | JP has written to Builders in Kent – Barratt Homes, Bovis, Millwood Designer Homes and Taylor Wimpey asking for sponsorship and inviting them to take a stand in the market place.  JP has written to Hays and Bouygues regarding Excellence Awards but has had no response; in fact Steven Hawkins has now left Bouygues. |  |  |  |
| **YP Pathway Event 22/02 – Feedback** | LC provided a written update prior to meeting. |  |  |  |
| **Half Day Vulnerable People Workshop for discussion** | Not discussed |  |  |  |
| **Update on arrangements for Housing Strategy Refresh Launch, 2017, venue, etc** | Keep on Agenda. |  |  |  |
| **Other KHG Events 2017/2018 Dates and Themes** | Not discussed |  |  |  |
| **AOB** | .Not discussed |  |  |  |
| **Next Meeting** | **Teleconference, 3-4 pm 16 May** |  |  |  |