**Kent Employment Support Protocol Group Meeting Action Decision Log – 20th April 2017, AHL Offices, Sittingbourne**

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| **Present**: William Miller, Amicus Horizon Limited & Chair; Rebecca Smith, KHG; Sara Hutchinson, TCHG; Alec Mohun-Smith & Jade Howlett, Orbit; Sahil Khan, Southern Housing Group; Garnet Johnson, Groundwork; Keeley Atkinson, West Kent Communities;**Apologies**: Claire Griffiths, West Kent Extra; Amy Houghton, Golding Homes;  |
| **Meeting Date** | **Reference** | **Notes** | **Action/Decision** | **Lead Person** | **Timescale** |
| 20/04/17 | Welcome & Introductions | Introductions noted. |  |  |  |
| 20/04/17 | Update on 2016 Protocol Report | WM provided background to the purpose of the group and the Protocol document. RS advised that data for the report for the Joint Kent Chiefs are currently collected from March 15-16. Need stats from 16-17 to have a full set of stats from conception of the protocol to current day.The group will aim to present to the KHG EXB in July and ask them to take the decision about further work for the group and/or presentation to the Joint Kent Chiefs.Some member organisations are using the HACT system, can be used just about the hard facts and social value outcomes. WM suggested to KA to ask HACT to meet/present to directors at WKHA about the value of using HACT. AHL use HACT also as internal measuring tool. | **Issue back a call for full year stats 16-17****Also ask for new case studies and any photographs that support the work from within the protocol. RS to share the draft report with the minutes from this meeting.****Share any short video evidence that could link to the protocol that can be aligned to the protocol outcomes.****For those who are able to and can provide some examples about the social impact value and reference HACT as the calculator model, or reference other models used to measure the impact value.****RS to set a final meeting date for June 2017.** | **RS****RS****RS / ALL****RS****RS** | **By 21/4****By 19/5****By 19/5****By 19/5****By 28/4** |
| 20/04/17 | Work and Health Programme Commissioning | DWP is in mid-stream commissioning the next 5-7 year employment support work programmes, supporting those still long term unemployed, on JSA or ESA who can be supported into better life styles. The discussion is about the role of housing to support residents aligned with this work by DWP (Work and Health Programme). Stage One is a £450m programme for home counties, there are 3 firms shortlisted to win the contracts (G4S, Ingeous and Shaw Trust). There has been more significant work and programmes engineered in London, in Kent there are three housing providers working together, AHL, Clarion and Hyde. EOI are in to see if can be supply chain partners in the programme. There have been discussions with G4S and will know more in the next two weeks. Expected to be invited into the programme by Ingeous and Shaw Trust have been primarily dealing with Clarion colleagues, Shaw Trust looks like the most positive collaborator. If successful with one of the three partners there will be additional conversations about how to benefit other provider’s residents within a supply chain delivery programme. WM apologised to colleagues about not feeding back following discussions with Publico and the work programme discussions in December 2016. The outcome was to go direct to the three prime contractors as opposed to working with Publico.RBLI in Kent have been approaching prime contractors for the Community Voluntary Sector, Liz Rickaby is leading for RBLI and KCC are engaged with this too. Porchlight are another provider engaged in this element of the programme, as well as other smaller providers. Ian Long, MHS Homes has been a link with the RBLI work for this group.The three primes have to make a submission by 28th April to DWP, not to name supply chains but an indication with a full detailed proposal by June. Contracts due to be issued for September for a Jan/March 2018 start. This is the final part of DWP funding; there will not be any other Employment Support Funding from DWP going forward. | **GJ to notify London Groundwork colleagues about the opportunities and contacts in London****If colleagues want to joint AHL, Clarion and Hyde to be in a direct working partnership with the primes contact WM asap.** **RS to contact IL about arranging a teleconference catch up with Liz (RBLI) and Alicia (KCC) to refresh the housing contact and the partnership, IL to feedback to RS for sharing with the ESG about the current position and opportunities for housing providers.** | **GJ****ALL****RS** | **Asap****ASAP/****URGENT****By 21/4** |
| 20/04/17 | Mapping work with KCC | KCC have attended former meetings of this group to share the Employment Support provided by KCC, this is about clients with learning disabilities/special needs, and they are a business unit within KCC. They have made an existing ask about collaboration and partnership with housing providers and synergies as potentially serving housing provider residents. Postcode mapping information has been shared to identify where stock is held and reference relevant postcode information, with a follow up meeting about how services are delivered in localities.  | RS to contact Mark at KCC about the list of postcodes and to share with colleagues, who should then confirm if have significant stock in the postcodes, if so in which locations. To then set up a more detailed conversation with those providers with stock about mutually beneficial delivery of services where there is an overlay of service and housing stock.RS to confirm with Alicia that picking this up as an outstanding action. | **RS/ALL****RS** | **By 19/5****By 21/4** |
| 20/04/17 | Ideas for Joint Initiatives | WM briefed on the European Increase Project that he is working on. This is going to provide more training and support for residents for micro-enterprise. The challenge was about increasing the scale, more investment and how to encourage interest from residents, after care and create a sustainable model. AHL are now in partnership with 7 lead HA’s (3 in UK, 4 in France) (70% grant/30% match), collaborating with 7 micro enterprise partners and an independent evaluator of the programmes, the ambition is to work with 5,000 residents. The proposal is due next week for submission, three year programme, decision due in July, if a positive response will aim to start from January 2018, its £8m total, with £5m grant, the remainder is match funding. Once this is established, the objective will be to come back to partners about how to meet target numbers and provide services in the 18 locations. There will be commissioning pots of money to enable flexible service delivery across locations (local delivery arrangements). There will be a commitment in principle for those additional partners engaged.There have also been conversations about collaborative initiatives, including Ex-Offenders and the journey back into communities and returning to households and the impact for landlords. There is an appetite and resource to work with those exiting prison, potentially a pilot project. GJ updated that he works with an organisation called Refocus, Families in Prison (FIP) – he feels that this would be an ideal link for the potential prisons project. The concept is about interventions and supporting ex-offenders and families. Income teams and financial inclusion teams may have information about the impact of returning to a household. Not about devising support for single people who are requiring housing. WM has suggested testing DA evidence, ASB evidence to extract important data.What information can the Kent Community Safety Partnership provide?In Sussex there is some work with local CCG’s commissioners and working in partnership with health colleagues/co-commissioning. Partly about resident need and partly about where there is money/funding. The concept is about health interventions and family health. The idea would be to replicate the model in Kent, developing a community based intervention, a local service intervention which is aligned to current employment support services already delivered. Mapping of needs for locations would be necessary, social prescribing and referrals in the process are key. The set up would ideally be a consortium with a lead agency, working in partnership to develop the programme and devise a proposition. GJ provided an overview of the Groundwork projects. Groundwork have received additional funding to continue to deliver the Sheds project over the next two years. The focus is in Medway but aim to deliver in Kent too. The project is called Sheds Kent and Medway. There is funding available to set up Sheds, up to £5,000. With other pots of layered funding there is potential for £15,000 max funding. There is an event **on 2nd June**, you have to register, this is for organisations who want to partner on Sheds, set up or overall awareness. GJ can also share a report on the outcomes from the previous Sheds project, on mental well-being.Groundwork are currently putting projects together to partner on the DWP Dynamic Package. The first route way is engagement which leads to outcomes for employment. Groundwork are looking to work across Kent. | **Colleagues can bring additional partnership or initiative ideas/concepts to the June meeting for discussion, to contact RS for inclusion on the agenda.****WM to share details with colleagues about funding arrangements for this programme to enable any EOI to be back to WM asap.****(AHL, Clarion and Radian are the three UK lead HA’s on this project).****KA to establish if there is any information about how many offenders are coming back in to Kent? (Not all are based in Kent prisons). Do we know who or where they are going back to?****How do we identify if ex-offenders are returning to existing households?****RS to liaise with the lead for Troubled Families Kent, exploring the potential project and if there is any interest, don’t want to overlap any service provided by Troubled Families.****WM to brief and explore with Eileen Martin, who sits on the Kent CSP.****Colleagues to consider for June meeting the potential for the project and timescales.****Colleagues to establish the links within KCC and KCC Public Health across the CCG areas, who do we need to engage with for the project and mapping. (Commissioners/Strategists).** **Also to consider areas to potentially pilot, at least two locations per member.****GJ to share the information about the current project and open day via RS. Also to share the report on the previous project.****Colleagues to attend or send representatives to the open day. Encourage residents to set up a Shed; there is an employment focus on this project. The focus in on men but it is not marketed as a male only project as there are women groups who have set up a Shed project.****RS to share the SHED details with KEG (RI and Community Investment Sub Group of KHG)****GJ to share details of the DWP project via RS** | **ALL/RS****WM****KA****ALL****RS****WM****ALL****ALL****ALL****GJ****ALL****RS****GJ /RS** | **June 2017****ASAP****By 19/5****For next meeting****By 19/5****By 28/4****By next meeting****By next meeting****By next meeting****By 21/4****As required****By 21/4****By 21/4** |
| 20/04/17 | Furniture Re-Use Activity | The existing recycling furniture projects running in Kent currently rely upon charitable input and investment, good quality furniture; the projects are costly to run. Is it necessary to have a more strategic discussion and approach to this area of business, for example a good stock of second hand good and new goods, how to market more effectively for signposting? There is a Re-Use Network for managers of the current stores to discuss issues. | RS to add to the June agendaColleagues to email RS with any ideas, offers, promotion/marketing to residents/particular items in demand from residents ahead of the June meeting. | RSALL | **June 17****By 30/5** |
| 20/04/17 | Any Other Business | It was agreed to set up a meeting in June 2017.  | RS to share details via outlook. | RS | Once agreed |

Thanks noted to Amicus Horizon Limited for hosting the meeting