**KENT PRIVATE SECTOR HOUSING SUB GROUP MEETING**

**4 December 2017**

**Held at TONBRIDGE & MALLING BC OFFICES, KINGS HILL**

**Present:** Linda Hibbs (Chair), Tonbridge & Malling BC; Kerry Petts, SDC; Sarah Robson, SDC (Mentor); Dipna Patti, GBC; Sholeh Soleimanifar, KCC; Nigel Bucklow, MBC; Robin Kennedy, DDC; James Cox, Sevenoaks DC, Jane Miller, KCC; Donner Corzier, Family Mosaic; Lynn Wilders, GBC; Samantha Simmons, KCC; Tim Lovell, CCC; Glyn Pritchard, SBC; Rachel Evans, DBC; Bethan Thistle, TDC

**Apologies:** Jill Pells, KHG; Marion Money, NLA (Vice Chair);Amanda Martin (KEEP /DDC);Kas Hardy, KFRS; Richard Hopkins, TDC; Mel Anthony, KCC; Lesley Clay, JPPB.

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| **Reference** | **Notes/Outcome** | **Timescale** | **Lead person** | **Action/Decision** |
| **Action Log from meeting**  **4 September 2017** | RE presentation to Dartford Planners/BC officers – used KFRS presentation as basis. Identified crossovers and differences in legislation and guidance and how this can cause issues with HHSRS later.  Invite KCC to meeting regarding standards of accommodation for care leavers.  KEEP – referrals for winter warmth etc, through KEEP. Debate about how referrals should be received (LA/KEEP/PSH officers) | Could not attend 4.12.17 | RK  JP  LH/DP | RK to circulate Dover’s self contained flat conversion guidance.  Invite to meeting in March 2018  Further discussion outside meeting to take place. |
| **Revised Action Plan** | Revised actions approved by the group. Action plan now to be developed around the 5 points put forward.  Add all applicable legislation to the educating landlords on EPC and energy efficiency point.  JM advised Rebecca Pullen as lead for Falls pathway |  | KP  JM | T&F groups for each area?  Pass contact details for Rebecca Pullen to JP/KP |
| **Hoarding** | Kas Hardy has written a paper regarding hoarding and offered to form a T&F group. DC, KP and HS volunteered. NB also put name forward after meeting.  Suggestion from ShS to involve Live Well Kent (Shaw Trust and Porchlight) |  | KH/KP | T&F group to report back to next meeting |
| **MEES and Enforcing Authority** | RK confirmed that LA is the enforcing authority for F&G EPCs. |  |  |  |
| **DFG Update** | Visionary workshop planned for Feb 2018 (possibly 5th?). JM is working with John Littlemore and Lesley Clay. The pilot will cover much more than DFG (one stop shop approach) and will involve Shepway, Thanet, Canterbury, Dover and possibly Ashford.  Sam Simmons suggested warm homes call centre could ask questions to indicate need for DFG and make referrals to LA. |  | JM  SS/DFG officers | Confirm date and attendees for workshop. Advise on KCC finance approach on BCF allocation for 2018/19.  Devise key questions that would trigger referral. |
| **Kent Housing Group Update** | Infrastructure in Kent presentation at last meeting.  Homeless reduction Act presentation – more emphasis on prevention, working with private landlords.  Discussion around Health – still need to promote PSH and how we can save them money! |  | Action plan covers this | Ongoing |
| **KEEP Update** | Won Association of Energy Officers Award.  Data protocol – have contacts for CCGs to work with health data.  Ongoing discussion required on referrals/how report referrals to KEEP. |  |  |  |
| **Kent Joint Policy and Planning Board Update** | J[PPB action log October](http://www.kenthousinggroup.org.uk/events/jppb-meeting-4/) |  |  |  |
| **Election of New Chair** | Kerry Petts is the new Chair. No offers for vice Chair, so Marion Money to continue. |  |  |  |
| **AOB** | Add Warm Homes Scheme as standing agenda item. SS reported that Aran services are the framework provider for Loft and Cavity insulation. The scheme is looking to expand further than domestic. Hardly any ECO money for boilers. Heating offer runs out 15.1.2018. Small amount of ECO for LPG. Retrofit framework ends October 2018. ECO-flex – 4 authorities involved at present. |  |  |  |
| **Next Meeting** | **Monday 5 March 2018, 9.30 am, T & M Offices** |  |  |  |