**EVENTS PLANNING MEETING**

**5 December 2016 – teleconference**

**Present:** Eileen Martin, AmicusHorizon, Chair; Brian Horton, Horton Strategic; Satnam Kaur, Vice Chair; Rebecca Smith, KHG; Lesley Clay, JPPB; Rebecca Smith, KHG; Amber Christou, Swale BC.

**Apologies:** Sarah Robson, Shepway DC; Jill Pells, KHG; Diane Beeching, Golding Homes;

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|  |  |  | **Action** |
| **1.** | **Notes of Meeting held on 4 October 2016** | Notes of the meeting hadn’t been circulated but EM ran through them as part of the meeting. |  |
| **2.** | **Excellence Awards** | Confirmed nominations by date in June/July – date to be fixed. Assessment date to be end of July/beg Aug. Awards Ceremony to be held early September. Dates to be confirmed and finalised at next meeting.  Venues still be selected possibly Hilton or Kent Event Centre. | **ALL** |
| **3.** | **KHG Seminar –** | BH confirmed letter to Gavin Barwell to be sent through – he will make contact via David Godfrey re best route for delivery.  EM ran through proposal for the seminar re ‘Housing and Health – Accelerated and Integrated’  AC and EM had met with Andy Scott Clark, Director Public Health (Kent).  NHS have to publish Sustainability and Transformation Plans – this was a great opportunity for us to influence the plan to ensure housing is an integrated element. It was agreed that Andy would ensure that housing was fully incorporated into his Annual Report (due to be published (Feb/Mar 2017). This will help us to influence the STP agenda.  Workshop proposals include:   * DFG’s – Districts and Health working together * Homeless Reduction Act influence (Andy Gale – to lead? AC to make contact) * Delayed Transfer of care * Accommodation Strategy – Health and accommodation needs * Integrated Pioneer project – Esther model * Development – RP and LA challenges – broadening the approach to delivery * Sales vs Affordable broadening of tenure * Affordability * Public Health/KCHT – link with front line services * Mental Health * Young Persons (possible separate seminar) Jo Beck – Young Person’s Homelessness Adviser - St Basil’s as speaker and Karen Sharp Head of Public Health Commissioning   An invitation is to be sent to David Buck, Senior Fellow Heath and Inequalities at the Kings Fund to be a guest speaker (this will encourage health colleagues to attend). Amber to check if ASC has seen the email with the letter  Also agreed Cllr Roger Gough who is Chair of the Kent Health and Well Being Board should also be invited to speak. New to agree who makes the contact add to agenda next time  No discussion on this point but we need to consider whether we would offer a free place to each CCG to encourage attendance. Discussion point for next meeting. | **EM/BJ**  **AC**  **EM/AC**  **EM** |
| **4.** | **Planning protocol/affordability workshop/Custom Build event/VRTB event/Dementia Awards** | All went well. Need a follow up to VRTB. RS to contact Steve Nunn to progress | **RS** |
| **5.** | **Other events** | Nothing else at this stage |  |
| **6.** | **AOB** | None |  |
| **7.** | **Next Meeting** | **17 January 1pm – 2.30pm AmicusHorizon Roman Square Office, Sittingbourne, Kent**. |  |