**Present**: Sharon Williams, Chair & Ashford BC; Tracy Allison, Vice Chair & WKHA; Rebecca Smith, KHG; Kerry Newbury, Optivo & KHG Events; Mark Breathwick, Medway Council; Mel Anthony & Tim Woolmer, KCC; Brian Horton, SELEP; Jane Lang, TWBC & Kent Homechoice; Tamara Robertson, MHS Homes; Allison Duggal, Kent Public Health; Andrew Rabey, KCC (Safeguarding Adults Board)

**Apologies:** Clare Maynard, KCC;

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|  |  | **By** | **Who** | **Action/Decision** |
| **K&M Adult Safeguarding** | AR made a brief introduction and call with Kerry Newbury, the role of housing providers for Safeguarding Adults. To get agreement that KN could represent or have a representative from KHG to be on the board. The challenge as a member of Board, keen to have a housing voice, all statutory agencies and other groups interested in safeguarding adults, need a strong link to housing to assist with activities. Keen to make the Safeguarding Adults Board theme based moving forward, all work towards to help and protect vulnerable adults, cuckooing through county lines, supported accommodation clients who need support for example. In early stages of redevelopment of the Board and spending time liaising with colleagues and taking feedback on what agencies can bring to the board.  MB agrees with the approach, is there an opportunity for a more workshop focused agenda for KHG, to get all colleagues to think about this on a regular basis and not just to attend adhoc meetings. AR keen to use and introduce webinars from across the agencies and interested parties. JL advised that happy to work with or be a representative for KHG as part of this work. Agrees that the Adults Board isn’t as well recognised so happy to help raise the profile. | **ASAP** | **JL** | **JL to make contact with AR after the call to set up meeting arrangements & expectations, can ask for a volunteer from within the membership** |
| **Matters Arising Full KHG & EXB May 2021** | Most actions from the February meeting of the KHG EXB have been completed. One action for SW to liaise with ASC before he left KCC, to pick up with AD, how to identify a mentor for the Housing, Health and Social Care Sub Group of KHG. Another action was to reach out to Mike Whiting, will await for confirmation of the new Member and then pick this action up again.  SW and RS to scope out a White Paper event for KHG.  May Meeting Matters Arising – no news on the replacement for Mike Whiting.  CS item about young people leaving care and the supply of move on. MB happy to be involved in this work, need to understand numbers and geography for future demand, exploration of options for these young people, lessons learnt from shared accommodation and timing of notice given to young people and to the housing authorities. A final element is training, housing officers to work with and liaise with colleagues who are working with young people.  TA questioned whether we understand the level of support for this cohort, support does help sustain tenancies, how to link the funding for support to accommodation? JL reflected on the challenge to get successful shared accommodation, HB levels are increased to get one bed rate which is helpful. Is there any joint working with the new housing unit, an opportunity to collaboratively build accommodation/supply as a longer term solution?  BH suggested a joint working T&FG with KCC, KHG and Medway, with a potential workshop to kick off the discussion and identifying key points and outcomes. TW advised that this piece of work could be used to help feed into the work plan for the housing unit. MB happy to be engaged within the work. SW suggested asking specialist advisors from MHCLG or the LGA to help facilitate this work initially, do need senior support from KCC for this agenda. Is there scope for financial investment if required?  Extra Care and the modelling of this – how can we consider the issues raised at the main meeting? MA suggested a one off workshop to flesh out issues to feed into the MPS and then come back to KHG with an update. KN to take back to the KHG Events Group. | **ASAP** | **AD/ SW**  **SW**  **SW/ RS**  **MB/ SW**  **MA/ KN** | **SW and AD to have a call about a potential mentor.**  **SW to meet with new member**  **RS and SW to meet and agree scope**  **To have initial discussion about how to commence this work, MB to speak with MHCLG next week about assisting**  **KN to take back to KHG events for coordination for an event** |
| **KHG Budget** | The Budget Sheet and Paper was shared ahead of the meeting, with all actions highlighted in yellow on the paper. RS talked through the income and expenditure to date, including income from sponsorship for the awards event and interest from the account at Ashford BC. There was a discussion about the future commitment to the Housing Health and Social Care sub group through funding from KPH, how we can get an early view to extend the funding. AD commented that not concerned about this year or next, after this it will become difficult, there will be a new Health and Social Care Act. AD can ally fears for the two years so can hopefully update in more detail about the budget for the next meeting. |  |  |  |
| **KHG Recruitment & Handover** | SW, TA and RS are interviewing three candidates on Monday 17th May to recruit to the KHG post. RS continuing to dual role for KHG and Ashford BC. RS to offer mentor role for new recruit once commenced. |  | **SW/ TA** | **SW & TA to feedback the outcome of the interviews on 17th May** |
| **Current EXB Vacancies** | SW mentioned the HA vacancy on the board at the main meeting. SW welcome Tamara and looking forward to working with TR on Assets and other elements. How else to encourage members to come forward? Should we consider a more direct approach, engaging with RP CEX who are represented to find out about capacity from within their Management Teams, and to encourage diversity into the KHG EXB. MB asked whether our approach is the right one? TR suggested that it could be an issue about circulation to wider colleagues. Can EXB colleagues speak to colleagues about the opportunity? |  |  | **RS to share another follow up email for HA recruit to the EXB. If this fails to follow approach. To HA CEX main reps and those members of the sub groups. TA to reach out to key contacts at Golding, Moat and TCH about the opportunity.** |
| **AOB** | ST Planning Update for KHG – when?  BH raised Housing for Veterans (via Will Campbell Wroe at RBLI) there is a supported housing development in Aylesford but struggle with move on, looking for a voluntary move on agreement at K&M level (approx. 10 nominations a year) to assist with movement through the village and allow fully independent life. All local authorities are signed up the Civilian Military Covenant. Is this something that KHOG can consider? Understanding the profile of household size and needs required for move on? Ask WCR to attend KHOG to chat through and to share information to colleagues ahead of the meeting. Needs to be across all housing provision, not just a reliance upon local authorities. Is there a role for HHSC SG for this piece of work, a mix of needs in the cohort of those residing at RBLI – make sure that needs of the group are met fully.  RS raised the Planning Item from KHG in the morning, RS to invite ST back to KHG for July to discuss the planning reforms and First Homes from planning perspective, to do the full presentation when able to do so. | **ASAP**  **ASAP** | **RS**  **RS** | **RS to contact SC at KHOG about WCW attending KHOG in June to chat through the issue, would like to respond to positively but with appreciation of pressures on supply.**  **RS to invite ST to July and provisionally September KHG for updates** |
|  | **Date of next meeting 16th June 2021 – KHG EXB** |  |  |  |