**Present**: Jo Ellis, Chair & Town and Country Housing; Sharon Williams, Vice Chair & Ashford BC; Deborah White, West Kent HA; Tim Woolmer & Mel Anthony, KCC; Mark Breathwick, Medway Council; Sasha Harrison, Southern Housing Group; Brian Horton, SELEP; Jane Lang, Kent Homechoice & TWBC; Kerry Newbury, Chair of Kent Events & Optivo; Linda Smith, Kent Public Health

**Apologies:** Charlotte Hudson, Swale BC; Eileen Martin, Optivo; Hayley Brooks, Sevenoaks DC; Debra Exall, KCC; Andrew Scott-Clark, Kent PH; Nick Fenton, KDG;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Reference** | **Notes/Outcome** | **When** | **Lead** | **Action/Decision** |
| **Action log from May 2019** | Minutes agreed as accurate, matters arising included:  Page 1 – SW and MB have a date agreed to meet to discuss HRA headroom.  Civilian Board haven’t yet come back to BH about the Quays, he has made the introduction between colleagues, will come back when an update available.  Page 2 – MA advised that the payment of subscription for KHG remains on going, this is an internal discussion and will be resolved at the earliest time, and there is no risk of non-payment.  Page 3 – BH advised that there was not a county wide response on the affordable housing consultation.  There is further work with regards to Mental Health and the content within the strategy refresh.  RS to pick up the action for the Eviction Protocol and to also put out a request to the wider membership about communications support for KHG when required.  Page 4 – County Lines presentation due at the first KHG meeting of 2020, this is Nick Wilkinson at KCC.  Page 5 – SW advised that she has not yet provided evidence about the issues with access to floating support.  RS to go to the wider group about support for a Housing First Task Group. | **ASAP**  **ASAP**  **ASAP** | **MA**  **RS**  **RS** | **Share PO with RS**  **Contact full membership about comms support**  **Contact full membership** |
| **KHG Budget Sheet** | There are interviews taking place for the part time post to support the Housing Health and Social Care co-coordinator Group. DE/TW to update on progress on this as it moves forward.  The income for the KHG Excellence Awards has been invoiced and the income allocated will cover the cost of the event.  SW advised that there is a balance of £5,000 from KPH funding 2019/20. TW advised that the cost of the position for the sub group should be covered moving forward and that additional funding for projects will be subject to a request from the group. LS to put forward the evaluation from the outcomes of the HHSC Sub Group and that will help inform the potential future funding through KHG. Colleagues were keen to understand in more detail about the likely pot of funding that request can be made.  JE flagged that rules regarding credit unions have changed, all organisations can now promote credit unions without financial regulation.  RS advised that Porchlight have approached about affiliated membership of KHG, this was agreed. RS to advise Porchlight. | **Oct 2019**  **Nov EXB**  **ASAP** | **HB/ASC**  **HB/ASC**  **RS** | **ASC/HB to note for future meeting of HHSC SG to establish future funding potential to inform the budget moving forward**  **ASC/HB to confirm the total cost of the post and that it will be covered by KPH** |
| **KHG Plan** | Growth and Infrastructure Deal – TW advised that there was positive feedback from Kent Chiefs at a recent meeting with regards to the Deal progression. The proposition about the Deal is going to the Kent Leaders at the end of September. MHCLG are clear that for the Deal to progress it would be beneficial to have all districts and boroughs on board to progress further.  RS to continue to invite KHG sub group Chairs to the next KHG EXB (January) meeting.  RS to share notes of the YP Protocol Workshop with the minutes of the KHG EXB. RS updated that protocols linked to KHOG are underway with colleagues, the main one aside from the work on the YP protocol is the Intentionally Homeless Protocol. RS advised that Marie Gerald, former Chair of KHOG is now seconded to work with MHCLG and Stuart Clifton is the new Chair. | **2020**  **ASAP** | **RS**  **RS** | **Invite Sub Group Chairs**  **Share YP notes/actions** |
| **KMHS Feedback/**  **Update** | JE updated colleagues on the feedback from the meeting with Kent Chiefs, there has been some conversation about how and when the draft consultation was shared amongst senior representatives. TK has been supportive of the draft consultation and working with Joint Kent Chiefs to resolve any ongoing issues. It has been agreed to extend the consultation of the draft strategy to the end of September. It is important to recognise the impact of the change in administration within local authorities and the impact on the view of the strategy.  Key element is about emphasis on infrastructure before development and growth and this may assist with endorsement of the strategy. It was agreed to use positive advocates within KHG membership so that all colleagues understand the rationale and purpose of KHG.  There was feedback from the Joint Kent Chiefs about how to revise the document to encourage Kent Leaders to endorse and support the strategy. It was agreed that there will an update report provided to the Kent Leaders for September about progress on development. It was suggested that there could be potential for a joint presentation between housing and planning.  JE advised that next steps will be to review the feedback once all collated at the end of September. TW, JE and RS to consider all feedback and how to move it forward for a revision of the draft. KF&RS are keen to have more of an input in to the content. Another element is how to remain more interactive and engaged with Kent Chiefs and Leaders over the lifetime of the document – update on progress and implementation. How to ensure that senior representatives are aware of what KHG is and achieves, how this is communicated internally in organisations.  It was agreed that TK would take any questions on the update paper on the strategy to be shared with the Kent Leaders. JE to approach TK about this and confirm.  DW suggested a joint email from JE and SW as Chair and Vice Chair to LA colleagues to remind and ask of them to remind Chief Executives and Leaders about the role of KHG and the strategy. | **JE/RS** | **ASAP** | **To liaise with TK about taking comments from Kent Leaders meeting** |
| **Medway Update** | MB updated that the recent Ofsted inspection came back graded as inadequate with support from government to progress to positive position  Medway is getting its own task force, main remit is reducing violent crime and targeting specific wards in the area of Medway. GRP doors is still an issue for Medway, and how to source replacement doors for stock in Medway.  Homelessness and Rough Sleeping Strategy is still out for consultation, this has been shared via KHOG. Hoping to hear back regarding the HIF bid by the end of the year. |  |  |  |
| **Kent Homechoice** | Project Board meeting in June 2019, continuation with Locata contract was agreed, the partnership agreement is being updated currently, with Dover’s legal data. WCAG 2.1 is the website compatibility for those with disability, this work on the website for KHC is almost complete.  There is additional information about KHC through the Kent Information Brief Newsletter.  JL has spoken to the VH and advised that she can provide some resilience support. |  |  |  |
| **Commissioning Update** | MA to take back to KCC about viewing of the draft KCC Accommodation Social Care Strategy so that comments can be made about this.  Colleagues to feedback any additional questions for commissioning once information received about contracts and review of these from CM, as advised from the morning meeting. | **ASAP** | **MA** | **Share final draft of accommodation strategy for consultation** |
| **SELEP Update** | BH updated colleagues at the morning meeting of KHG, no further update to share currently. TW asked for clarification about the join up between strategies being developed by SELEP, BH confirmed this is the case. |  |  |  |
| **KHG Events** | KN advised that short listing for Excellence Awards completed and all colleagues notified about the event. |  |  |  |
| **AOB** | Further and additional thanks shared with Deborah in her retirement by her KHG Executive Board colleagues.  JE asked colleagues for thoughts about whether KHG should have a campaign to support and promote, it was agreed that we should ask members to consider the Making a Stand and potential for accreditation. It was suggested NMSG could lead on this. JE to share a note with the full membership about this.  Final date for KHG EXB is 27 November 2019. | **Oct ‘19** | **RS** | **Put on agenda for October NMSG** |

**Thanks noted to Thanet District Council for hosting KHG EXB today.**