**Kent Private Sector Housing Group Meeting Action Decision Log – 2nd December 2019, TMBC, Kings Hill**

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| **Present:** Kerry Petts, Chair & Folkestone & Hythe DC; Robin Kennedy, Dover DC; Donna Crozier, Peabody; Hazel Skinner, Kent Technical Officers Group & TMBC; Glyn Pritchard, Swale BC; Nigel Bucklow, Maidstone BC; James Cox, Tunbridge Wells BC; Julian Watts, Ashford BC; Dipna Pattni, Gravesham BC & KEEP; Tim Lovell, Canterbury CC; Jason Wheble, TMBC  **Apologies:** Richard Stanford-Beale, KF&RS; Brian Horton, SELEP; Paul Salter, Medway Council; Susan Hughes, Swale Staying Put; Marion Money, NLA & Vice Chair; Rachel Evans, Dartford BC; Jane Miller, KCC; Richard Hopkins, Thanet DC; Daniel Shaw, Sevenoaks DC; Francesca Baylis, KCC; Sarah Tickner, HHSC Sub Group (KHG); Rebecca Smith, KHG | | | | | |
| **Date of Meeting** | **Reference** | **Notes** | **Action** | **Time Scale** | **Lead Person** |
| 2.12.19 | Self Neglect & Hoarding Protocol | KCC Colleagues provided an overview of the Self Neglect & Hoarding Policy Protocol, promotion of the new policy and new clutter rating, promoting the same standards throughout Kent.  Questions/Discussion – 1) SCI website is easy to view, has good useful information/content. Any colleague can make a request for a multi-agency meeting. 2) Absence of mental health work, there is a board which has connections to enable meetings to take place, the general consensus is that mental health are not represented at MDT meetings. Colleagues confirmed that this protocol is the starting point for this to happen. The LA representative is Julie Beilby (Tonbridge and Malling), colleagues to make contact with her if issues come up [Julie.beilby@tmbc.gov.uk](mailto:Julie.beilby@tmbc.gov.uk) . Serious Case Reviews – these are being formed at present numbers will increase. Discussion about the level of issue to understand whether it sits with the GP or KMPT, LA staff are not trained in MH and the cases are time-consuming, LA’s are part of board but housing not involved.  Multi-agencies meeting should be arranged more frequently if agencies are not following protocol or engaging, assisting. If Community Managers are not engaging in sectioning, community intervention and community living then the Mental Capacity Act should be used. Vulnerable Investigation Team – criminal activity. Age UK provide different services throughout Kent.  The role of the Board is to escalate if problems with lack of engagement. Using the protocol will identify if other agencies are using it, Section 3, Review Mental Capacity Act – if have mental capacity then it will go no further, you need to challenge.  Each local authority should refer back to their own Community Safety Teams. | **Presentation slides to be shared with colleagues** | **Asap** | **RS** |
| 2.12.19 | Minutes & Matters Arising | Minutes agreed as accurate, matters arising included –  HHSRS Training – completed in Ashford over two dates, West Kent Mind Hoarding training has been postponed due to illness of trainer, RS has chased ahead of the meeting today.  Marion Money is still off sick and unable to attend this meeting.  Sarah Tickner is now the Project Officer for the KHG Housing Health and Social Care Sub Group, will attend March 2020 meeting. Francesca Baylis has replaced Sam Simmons at KCC, working with Carolyn McKenzie.  QEQM – funded by Thanet and Dover. Canterbury Hospital not looked at this hospital, not acute but step down. RK commented that hospital managers are not making referrals via this route. |  |  |  |
| 2.12.19 | Written Updates | Written updates shared ahead of the meeting, matters arising –  17th June 2019, no attendance at the Energy Efficiency event from KPSHG.  Core Offer extended to November 2020.  New Care navigators now in contract, Peabody have promoted services, still limited contacts, there are no additional links within the contract documents. Imago are interacting in the north of Kent.  Older Persons Core Offer – 2nd part of this work being consulted upon.  Peabody and Swale HIA contracts extended to 2020. | **Colleagues to contact Care Navigators as no referrals being made to PSH Teams** | **ASAP** | **ALL** |
| 2.12.19 | KMHS | RS shared an update about the KMHS as part of the written updates. RS can confirm that an updated version of the document is under development, following the feedback from the consultation. Any additional news will be shared with the group via email as available. | **RS to share an update on progress when available** | **When avail** | **RS** |
| 2.12.19 | Hospital Discharge Network | Meeting in October 2019, NHS, Government and Private Company. Mainly NHS, Social Care, HIA, and various speakers. Magic wand scenarios, next meeting is on February 2020, details to be shared. | **Colleagues to share details when made available** | **For Feb 2020** | **ALL** |
| 2.12.19 | Big Safety Return | End of March, Burden Payment. |  |  |  |
| 2.12.19 | RISE 2020 | Colleagues to approach KP and RS if interested in being part of a sub group to run this event, will want commitment from colleagues, to be aware of what RISE will expect from colleagues before and on the day. Discussion about whether KPSHG should be there for professionals or clients? Suggestions for the session included a stand with promotional materials/info to share, then have a speaking slot on KCC agenda. Volunteers included Robin Kennedy, Tim Lovell, Hazel Skinner, Nigel Bucklow and Donna Crozier. | **Colleagues to contact KP and RS if want to be involved. RK to share meeting date for January, to be hosted in Dover.** | **ASAP** | **RK/**  **ALL** |
| 2.12.19 | AOB | Meeting dates for KPSHG 2020, agreed to retain four meetings a year on a Monday  Kent JMG – quick discussion about the meeting that followed this KPSHG. | **RS to share dates via outlook** | **ASAP** | **RS** |

**Thanks noted to TMBC for hosting the meeting and to James Cox for taking notes.**