|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Action/Theme** | **Lead** | **Partners** | **Deadline** | **Update** |
| **Strategic/Housekeeping** |  |  |  |  |
| Refresh Kent and Medway Housing Strategy (KMHS) | SR/JE/RS | KDG, KPOG, KCC (GIF) | Dec 2018  Appointment by July/ August  On going | RS in dialogue with consultants re support for workshops and final draft.  Evidence base in working draft format, updating as required |
| Kent and Medway Growth, Infrastructure and Housing Deal proposal | SR/RS/BH | Tracy Kerly, Sarah Platts, David Godfrey, MHCLG | TBA | Housing Summit took place on 5th June. Draft proposal paper to be shared with CEX and Leaders in July, CEX to meet with MHCLG late July. Next steps are to formalise deal content an offer around housing numbers. |
| Agree expectation and work plan with Kent Public Health from August 2018 onwards. To include a review of KHG resources to undertake this work and how to ensure Health and Social Care is integrated into KHG (i.e Health & Social Care Sub Group) | SR/JE/BH/RS | KHG EXB | August 2018 | JPPB will now dissolve. KPH have agreed to transfer this year and future years funding. JPPB to transfer funding remaining once Project Manager redundancy completed. |
| Update KHG and EXB ToR to reflect new membership (JPPB members) | SR/RS | KHG EXB | August 2018 | To be agreed once agreement with KPH about role and new members transferred over from JPPB (CRC/KF&RS etc) |
| Agree KHG representation on countywide groups and the mechanism for reporting back to the wider membership | RS | KHG EXB | On going | Need to continue to review the attendance and membership opportunities for the group |
| Consultation responses – Agree mechanism for responding | RS | KHG EXB/Full Membership | On going | Which ones are important? Only respond to those linked to KMHS? |
| Develop bi-annual KHG performance dashboard | RS/BH |  | On going | RS to produce second version for Autumn 2018 first 2018 version to share back with Leaders/CEX |
| Undertake review of KHG sub-groups | SR/JE/RS | KHG EXB/Full Membership | April 2018 / On going | Review need/focus for sub groups and admin arrangements/ToR going forward |
| **Completed Action** | **Lead** | **Partners** | **Completion Date** | **Notes** |
| Refresh Kent and Medway Housing Strategy (KMHS) | SR/JE/RS | KDG, KPOG, KCC (GIF) | March 18 | Presentation to Leaders and CEX about refresh of Strategy |
| Develop bi-annual KHG performance dashboard | RS |  | Marc 2018 | First 2018 version shared with Leaders/CEX in March 2018, well received |
| **Income** | **Lead** | **Partners** | **Deadline** | **Update** |
| KHG Membership – Continued development of partnerships and income stream | RS | All KHG members should be marketing value of KHG to partners | On going | Need to ensure HA Development Heads are on board / Agree the membership paper to share |
| Develop and deliver annual Events and Workshops programme | EM | KHG Events Group / KHG EXB & Full membership | On going | Events group meeting bi monthly and working on development of the workshops programme |
| Income resourcing | RS/SW | KHG EXB | On going | Budget paper to be produced to support budget sheet for each EXB meeting |
| **Projects** | **Lead** | **Partners** | **Deadline** | **Update** |
| Housing, Health and Social Care (DFG) project – Complete Stage 1 report | SR/RS | JPPB | 31 Oct 2018 | First group meeting undertaken, draft proposal developed to be shared and worked up. Need confirmation of agreement from all those who wish to engage and then how to engage local members to ensure proposals taken forward |
| Complete Mental Health Scoping Paper | SW/DW |  | Sept 18 | Agreed at KHG EXB May 2018 to postpone until membership of KPH and potential new Health sub group agreed. |
| **Completed Action** | **Lead** | **Partners** | **Deadline** | **Notes** |
| Kent Accommodation Strategy updates | RS | CH | 15 Mar | All updates from KHG and KPOG now shared with CH. |
| **Communications** |  |  |  |  |
| Develop annual Communications action plan based on KMHS priorities, develop KHG brand awareness and link to Events sub-group | SS | KHG EXB / Events Group | 30 Jun 2018 | Draft Communications Plan shared for May EXB |
| Promote the KMHS priorities | SS |  | On going |  |
| Develop opportunities around the use of the website | RS/SS | KHG EXB / Events | On going | To work with provide around members area, discussion area, GDPR compliance and editing of content and links to Social Media accounts for KHG |