**Events Planning Meeting**

**Optivo Offices, Roman Square, Sittingbourne**

**15 June 2017**

**Present:** Eileen Martin, (EP Sub Group Chair) Optivo; Deborah White, WKHA; Lesley Clay, Kent JPPB; Jill Pells, KHG

**Apologies:** Satnam Kaur, T&M BC; Brian Horton, Horton Strategic; Sarah Robson, Shepway DC; Diane Beeching, Golding Homes; Amber Christou, Swale BC; Rebecca Smith, KHG

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| **Reference** | **Notes** | **Timescale** | **Lead person** | **Action/Decision** |
| **Action Log for the Meeting held on 16 May 2017** | Action Log for the meeting held on 16 may 2017 was agreed with matters arising being addressed during the course of the meeting.  | N/A | **N/A** | Actions agreed. |
| **Proposed KCC Event 19 July 2017** | DW is free to speak to this group in the morning. Need ExB to confirm this and provide someone for the afternoon or both. | ASAP | **JP** | Email KHG ExB members |
| **KHG Excellence Awards – Arrangements and Sponsorship** | Donations for sponsorship are not VATable so no need for ERA to pay this. DW confirmed WKHA are funding the brochure and EM balloons and medals. LC reminded the Group that JPPB are jointly funding the event.New Chair to lead on thisand make presentations but if not available then VC or another ExB member. |  | **LC/JP****RS** | LC and JP to visit venue.Ensure that ExB discuss Excellence awards arrangements. |
| **Proposed Half Day Workshop Sessions** | EM to attend ExB in July to speak about what we will do in place of the Seminar.Thoughts on the previously proposed Workshops:Under 35s – Sheffield Hallam to give a balanced perspective. Need to establish venue, cost and whether we need to charge for this. Possibly do this in **late September** but need to get a date and then send around a save the date.Districts and Health Working together – possibly JPPB arrange something around this to include health colleagues. Possibly **November 2017**.Broken Housing Market – could possibly do this early next year once it is established what Government is proposing. **February 2018**?Homeless Reduction Act – for June **2018**? Health and Accommodation Needs – Esther model – AC and Anne Tidmarsh – for JPPB to pick up. **January 2018** or earlier if possible.Assisted Living – how do we make this work? Possibly **April 2018**.LC suggested a workshop on Mental Health/Housing Pathways.Training and Employment – Porchlight JET Pathway- Is there a target audience for this? |  | **EM****EM****LC** | LC to speak to AC regarding ASC and work with STPs. |
| **Housing Forum Event – February 2018** | Housing Forum would like to stage an event in Kent in February.  |  | **JP** | July ExB Agenda for Events Sub Group to progress? Check with RS regarding venue, etc. |
| **Affordability Workshop** | KHOG to provide information on numbers of refusals. |  | **JP** | Write to KHOG LA members to advise that considering an Affordability Workshop but need to establish how many cases have been refused on affordability grounds and then whether these are all affordable rent or social rent.Vicky H? May have information. |
| **Update on arrangements for Housing Strategy Refresh Launch, 2017, venue, etc** | Keep on Agenda.What is the position regarding the refresh?Need to actually start work on doing this. |  | **JP** |  |
| **Other KHG Events 2017/2018 Dates and Themes** | Discussed re-launch of Rural protocol and decided not to do this.Tenants’ conference – is one planned for 2017?  |  |  |  |
| **AOB** | None |  |  |  |
| **Next Meeting** | **4 August after Assessment Meeting. Possibly moving to Faversham Office.****Then further meeting 26 September 2 pm, Optivo Offices, Sittingbourne.** |  | **EM/JP** |  |