**KHG ExB ACTION DECISION LOG**

**15 March 2017 - GOLDING HOMES, MAIDSTONE**

**Present:** Satnam Kaur, Chair, T & M BC; Deborah White, West Kent HA; John Littlemore, JPPB & Maidstone BC; Sarah Robson, Shepway DC; Bob Porter, Thanet DC; Sharon Williams, Treasurer & Ashford BC; Kevin Hetherington, Kent Homechoice & Tunbridge Wells BC; Brian Horton, Horton Strategic; Christy Holden, KCC; Rebecca Smith and Jill Pells, KHG

**Apologies:** Peter Stringer, Golding Homes;Sasha Harrison, Southern Housing Group; Nick Fenton, KDG; Mark Lobban, KCC; Melanie Anthony, KCC, Mark Breathwick Medway Council

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| **Meeting Date** | **Reference** | **Notes** | **Action/Decision** | **Lead Person** | **Timescale** |
| 15.03.2017 | **Minutes/matters arising/ action points from KHB ExB 25.01.2017** | Rural Protocol – completed. Article in Planning Publication.UASC meeting arranged for 27.03.2017 now to be rescheduled due to Ofsted. | Suggested LC/JL, BP and SK to be involved in Ofsted. | JP to advise Philip Segurola. | 15.03.2017 (done) |
|  | **Election of KHG Vice Chair** | Leave VC position until next meeting as SH only possible person. There will be a ballot for LA representative among LA membership. | Add to next AgendaBP to provide JP with some information to be included on the ballot paper.Ballot for LA representative to be conducted. | RSBPRS/JP | As soon as possibleOnce information received from BP |
|  | **Review of KHG ExB Terms of Reference** | Including membership request, membership termination, where KHG is represented, and synergies with other Kent Groups.As the only HA candidate for HA representative on ExB Jo Ellis to be invited to the next ExB pending her membership commencing in September. SK suggested corporate rep for KCC to be Deborah Exall. Impact of mergers on membership. Orbit not renewing and Clarion is now one payment replacing Circle and Affinity Sutton.Pathways to Independence asked about associate membership. SK raised making the best use of our resources – appears to be an overlap with some of the groups. | Invite JE to attend May ExB. RS to write to membership advising them that JE will be taking up the HA place on ExB.SK to contact DE.BH contacting Maggie McCann at Orbit re this.RS to advise this is being considered. To go on main Agenda for May meeting. JP to draft a paper on the value of being a member to go to next full meeting. Also need to ask Group what else they want. | RSRSSKBHRSJP |  |
|  | **KHG Budget Update** | Budget circulated. Amendments to the SLA have been undertaken, now waiting for Finance at ABC to sign this off. The SLA incorporates decision to apply a rate of interest to a balance (averaging system). Will use ABC bank account and update balance after interest applied twice a year.Looked at invoicing system. Hoping for seminar bookings in bulk with PO numbers.Kent Savers investment done on an “ethical basis”.  | Invite Kent Savers to KHG to explain progress with Budgeting Accounts. | RS |  |
|  | **The Housing White Paper** | Kent CEs want an impact paper to be shared.Select Committee for Older People – only had two responses.  | RS to direct them to Planning. BP to share his report to TDC Management Team.RS to ask Dave Harris (KPOG) to share their response to the White Paper.RS to contact CH and then collate the two responses and circulate. | RS & BPRSRS |  |
|  | **Events** | JP updated on events. | JP to discuss with RS re involvement of South Kent Coast CCG for one of the workshops. | RS/JP |  |
|  | **The East Kent Merger** | Feb/March goes to Scrutiny and Cabinet to continue discussions. Public engagement in “Spring” 2017. Decision by Autumn 2017. |  |  |  |
|  | **MH Workshop** | DW provided a report on the MH workshop held on 27 February (circulated prior to meeting).BP mentioned Homes First Social Impact Bond (single homeless and rough sleepers) based on housing first then package of support around a person. Partners are four EK DCs, KCC and Porchlight. Will require a private sector partner.Creating more housing opportunities for people with MH problems.Lobbying and influencing role.CH – KMPT agreed to participate in a workshop.Live Well Kent to be launched Autumn 2017. | Agreed for KHG to support and promote SIB work and Live Well Kent outcomes.Agreed to have a joint T & F group with JPPB to include SW, SR, LC, DW to look at actions to pick out some items which can be addressed and where this can be delivered.What can we do and where we think we can go. | JP |  |
|  | **Social Housing Fraud – a Kent Group?** | RS and EM were approached separately by Fraud Manager at ABC regarding setting up a Tenancy Fraud Group. | Agreed for Kent NM Sub Group to look at this. Invite ABC Fraud Manager to meeting. | RS |  |
|  | **Integrated Housing, Health and Social Care Project Update** | Project moving on with an presentation and report to Kent Chiefs in May. Two meetings planned to look at delivery models for Kent. Meetings with Dorset and Hertfordshire planned as part of the research work. |  |  |  |
|  | **CIH Training Offer for KHG** |  Information circulated. | RS to advise no interest. | RS |  |
|  | **KCC Commissioning Update** | CH working with business intelligence who may have come up with a different way of forecasting housing needs.VMcL discussing extra care across the County.  Work on care levers and young people being under taken. MA not at meeting but re. housing related support – Cabinet committee yesterday. Contracts to continue for a maximum of 18 months (linked to adult transformation programme) but may not continue in the same way. Savings still required.MH housing related support to be terminated in September.Older People – still working on this and looking at different ways of funding.Want to design services for providers and stakeholders.Previous discussion regarding possible workshop on vulnerable people – to go on next KHG Agenda instead.Tabled draft KCC Engagement Plan (not complete).Membership – CH has been contacted regarding an additional place at ExB for Naintara Khosla Assistant Director Corporate Planning.No deadline for comments on the Engagement Plan – updated version to be circulated. | Vulnerable People – item for next KHGDecided it is not appropriate for NK to join ExB and CH to advise that JPPB and main KHG meeting are more appropriate for her to attend to make presentations, eg outcome of Ofsted.Requested Mark Lobhan to come to the next KHG meeting to update. | RSCHCH/RS |  |
|  | **Any Other Business** | Update on One Public Estate Workshop Overview – AC attended. Unsure if there were any next steps. |  |  |  |

**Thanks Noted to Golding Homes for Hosting the meeting**