**EVENTS PLANNING MEETING**

**4 October 2016 – Teleconference**

**Present:** Eileen Martin, AmicusHorizon, Chair; Lesley Clay, Kent JPPB; Diane Beeching, Golding Homes; Rebecca Smith, KHG;

**Apologies:** Bob Porter, Thanet DC;Satnam Kaur, T & M BC; Sarah Robson, Shepway DC; Brian Horton, Horton Strategic; Jill Pells, KHG; Deborah White, WKHA

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|  |  |  | **Action** |
| **1.** | **Notes of Meeting held on 24 August 2016** | Notes of the meeting held on 24 August 2016 were agreed with the following matters arising:  |  |
| **2.** | **Excellence Awards Feedback** | Agreed to continue to look for potential venuesAgreed potential for a joint JPPB and KHG event in which case JPPB would share costs.Aim for organisations sponsoring different awards.Agreed date to be in September – confirm at next meeting. Nominations by date in June/July, assessment date for end of July/beginning of August. Promote it at the Seminar in July. All dates to be agreed and finalised next meeting.Discussed categories – agreed to combine resident ones. EM to redraft and circulate for further review | **ALL****JP/EM****ALL****EM** |
| **3.** | **Seminar 2017 – 19 July 2017** | KEC confirmed they will offer the venue at the 2016 cost.BH making contact re Gavin Barwell/Sajid Javid. EM to progress with formal invitation after speaking with BHDiscussed theme – agreed Health and Housing still high on the agenda. Possibly include Health and Homelessness. LC suggested Andy Scott Clark – presenting the Health Inequalities Plan. Potential to also update on DFG work/have a workshop etc. | **EM/BH****ALL to put forward ideas** |
| **4.** | **Planning Protocol Launch - Ashford** | All arranged. Invitations sent out for 11 November.  |  |
| **5.** | **Other 2016-17 events** | Affordability Workshop – 8 November. Sarah Lewis inviting snugbug to give presentation, DWP, CAB and probation to be invited. Separate teleconference to run through the workshops. EM circulating breakdown to group for consideration. Tracey Kerley and William Benson both confirmed attendees.Asset Management Sessions – being led by Sharon Williams – no further updateCustom Build event – 20 October Ashford - invites have been sent out further reminders upto date of event Voluntary RTB event – agreed to support Moat. Ask them to maintain attendance register and provide info etc.Dementia Awards – 24 October – John Littlemore and EM attending. | **EM/RS****SW****RS****RS** |
| **6.** | **Future Meeting Dates** | All via teleconference – Agenda and papers will be available on the KHG Website about one week beforehand:3.30 pm **7 November**; 2pm **5 December**;Appts for 2017 to be sent out | **EM** |
| **9.** | **AOB** |  None |  |
| **9.** | **Next Meeting** | **Teleconference – 3.30 pm, 7 November 2016.** |  |